



The PARISH and BENEFICE of BRIDPORT

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31 DECEMBER 2022

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Charity Commission Registration number: 1133974
www.bridport-team-ministry.org

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Annual Report for the year ended 31 December 2022

Team Rector: The Revd Canon Deborah Smith The Rectory 84 South Street Bridport, Dorset DT6 3NW	Parish Administrator: C/o The Rectory
Hon Secretary: Mrs Bridget Trump 18 Maple Gardens Bridport, Dorset DT6 4DR	Hon Treasurer: Mrs Janet Shaw, 5, Douglas Avenue, Harold Wood, Romford, Essex RM3 0UT
Lead Bankers: National Westminster Bank plc Lloyds Bank plc TSB plc CCLA	Independent Examiner: Scott Vevers Ltd 65 East Street, Bridport, Dorset DT6 3LB

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Reference and Administrative Details

The Bridport Team Ministry in the Benefice of Bridport was established in July 1979 in the union of four benefices in and around the town of Bridport. The five parish churches remain as parish churches of the new benefice. It is part of the Diocese of Salisbury within the Church of England. The correspondence address is The Rectory, 84 South Street, Bridport. DT6 3NW

Following the many consultation sessions in 2022 it was felt that going forward we would use the term 'The Parish of Bridport'. We are one parish, worshipping in six buildings, connected to each other as the body of Christ in this place.

Details of the Independent Examiner and main Bankers are contained on page 1. Additional advice is sought from the Diocese or, where appropriate, other advisors are consulted.

Bridport Parochial Church Council (PCC) is a charity registered with the Charity Commission; registration number 1133974. The PCC members are its Trustees, and so are responsible for delivering public benefit by serving the wider community. PCC members who have served from 1 January 2022 until the date this report was approved are:

<i>Team Rector:</i>	The Revd Canon Deborah Smith	
<i>Chairman</i>		
<i>Team Vicar:</i>	The Revd Peter Stone	
<i>Assistant Curate</i>	The Revd Lorna Johnson	Associate Priest From 9 October 2022
<i>Assistant Curate</i>	The Revd Helen Croud	
<i>Hospital Chaplain:</i>	The Revd Philip Ringer	Ex-officio; Clergy rep on Deanery Synod
<i>Churchwardens:</i>	Mrs Lesley Hill Mrs Heather Purse	Until 8 May 2022 Re-elected 8 May 2022
<i>Chapel warden</i>	Mrs Rosemary Russell	From APCM October 2020
<i>Vice chair</i>	Mr John Adams	Elected Vice-Chair 8 May 2022
<i>Representatives on the Deanery Synod.</i>	Mr. Alan Paul	(Suspended from active membership.)
<i>(Term of Office APCM 2020 – 2023)</i>	Mr Stephen Bartlett Mr Graham Purse	Deanery Synod Rep from 8 June 2021. Deanery Synod Rep from 5 July 2022.
<i>Elected members:</i>		
	Mr. Peter Carnell	Until October 2022
	Mr James Craddock	From 8 May 2022
	Mrs Caroline Cooke	From 8 June 2022
	Mrs Josephine George	From 8 May 2022
	Mr Paul Groom	From 8 May 2022
	Mrs Rose Harvey	Until 8 May 2022
	Mrs Lesley Hill	From 8 May 2022
	Mrs Carole Nelson	

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	Mrs. Sue Pollock	
	Mr Graham Purse	
	Mrs Janet Shaw	PCC Treasurer and co-opted to PCC 6 July 2021
	Mrs. Bridget Trump	PCC Secretary
	Mr Tyrone Trower	
	Mrs. Sue Wellman-Herold	
	Mrs Diana Wright	

Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules 2020. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. The Parishioners Meeting and Annual Parochial Church Meeting were both held on 8 May 2022, in line with the requirements.

Objectives and Activities

Bridport PCC has the responsibility of co-operating with the incumbent, the Revd Canon Deborah Smith, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the curtilage and glebe land of the six sites of St Mary's Bridport, St John's West Bay, St Swithun's Allington, Holy Trinity Bradpole, St Mary's Walditch and Holy Trinity Bothenhampton, together with the maintenance responsibility for the churchyard of the Old Church in Bothenhampton.

Public Benefit

The Trustees have paid due regard to guidance issued by The Charity Commission on public benefit. Further details of the activities identified in the Financial Statements are contained in the Review of the Year.

Volunteers

Volunteers have a major role in the PCC and its activities, without which it may cease to function or its ability to be effective would be seriously curtailed. We are very grateful to the many people who help and assist in so many ways across the parish. We thank those who generously donate their time, ideas, expertise or resources including towards excellent fund-raising initiatives, as well as those who continue to oversee the governance or look after the finances.

Achievements and Performance

Church attendance

At the end of 2022 there were 313 parishioners on the Church Electoral Roll: a total reduction of 27 on the previous year. Attendance at church services has been irregular throughout this year but the average Sunday attendance was 132 adults plus 6 children and young people.

- On Easter Day we had 213 communicants.
- During Advent we met as a parish each Sunday morning and averaged 82 communicants each week.
- Carol Services and Christingle Services were held across the parish for the local community, Civic contingency and for the schools. A total of nearly 1500 people attended.

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- Attendance numbers across the parish for Christmas eve and morning were 375, with 218 communicants in total.
- In 2022 we held 15 Baptisms, 5 Weddings, 69 Funeral services, and then 20 separate services for the interment of cremated remains.
- Statistics confirm the average weekly number of online viewers as 24, of which most are for pre-recorded services rather than those live streamed.

PCC Review of the year

During the year the full PCC met on nine occasions with the Standing Committee meeting four times during the same period. Significant events or initiatives were undertaken during 2022:

- A small group studied the '*Living in Love and Faith*' course promoted by General Synod and the diocese during Lent, as a local consultation and awareness initiative to discuss Christian teaching and learning about identity, sexuality, relationships and marriage.
- The Ministry Team and then separately the PCC, had away-days to focus on looking to the future for the parish. With the help of a facilitator, we discussed the current issues across the churches and offered changes and new ways of working appropriate to the perceived future level of resources – clergy numbers, worshipping congregations, finance levels, our buildings and the needs of our community. From these discussions came the formation of a new Vision Sub-Committee (made up of 9 PCC members) who then organised six parish consultations sessions in October and a one-off initiative for Advent.
- There is some work being undertaken around ideas for the redevelopment of St Swithun's Allington and the PCC approved the use of £50,000 to cover the architect's fees, various fabric surveys and the project manager's expenses to cover local consultations, in preparation for a stage-one application to the National Lottery Heritage Fund.
- During July we looked at the work of the Community Hub and how the church can overlap and coordinate with the schools and local community.
- Bishop Rufus and his wife from Lainya, South Sudan were hosted by the deanery during mid-August. This gave the opportunity to raise the profile of the diocesan link with Sudan and South Sudan and various members of the parish were able to meet them.
- The PCC have supported the idea of offering to the Orthodox Church the use of St Swithun's Allington, for occasional services, as a primary focus for the Ukrainian contingent in the local area.
- The Town Council has coordinated the offers of 'Warm Spaces' in the town and St Mary's Bridport offered Sunday afternoons during Advent and St Swithun's are offering Saturday afternoons during February 2023.
- The PCC have registered for the National Burial Ground Survey which will map all the church buildings, their registers, internal monuments and churchyards which fall under our responsibility.

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Local Church Sub-Committees:

During 2021 the new governance structure was implemented across the parish and each local church has a sub-committee with the four core-members being appointed by the PCC to oversee the day-to-day activities of the local church and congregation. Reviewed annually, but four areas of responsibility are temporarily delegated by the PCC to each.

- *Day to day care of the church building and churchyard*
- *Facilitation and practical preparation for services and occasional offices*
- *Organization and management of welcome groups and pastoral care at a local level*
- *Maintaining and developing the social aspect of the life of the church*

In addition, the PCC has appointed **Parish Sub-Committees** for the various branches of church work in the parish. These sub-committees include persons who are not members of the PCC and work across the parish.

The work of the Parish Sub-Committees:

ADMINISTRATION: A Parish Health and Safety Officer has been recruited and appointed. He has reviewed and updated all the relevant policies and undertaken wobble-tests in all our churchyards on a biannual basis.

COMMUNICATIONS: The Communications Working Group has put in place a formal contract for the Administrator, who works four mornings a week. It has not yet been possible to recruit a fifth-day person, so a focus has switched to renewing the parish website and a completely new site has been commissioned.

We expect to be able to store all parish-related documents on a google-drive cloud, to improve efficiency, reduce duplication and remove documents from personal computers. Improving communications across the parish is one of the priorities for 2023.

ECO CHURCH: The focus of this initiative (with its comprehensive remit of *Worship and Teaching, Buildings, Land, Lifestyle, Community and Worldwide*) have been adopted by each congregation in varying degrees of success.

- There is a permanent display in St Mary's Bridport of our eco ideas and initiatives put together by the sub-committee.
- In addition, they joined in with the town's Great Big Green Day in September, worked with the Community Orchard on the Churchyard Nature Count, and three people attended a scything course to assist with churchyard management.
- Eco-ideas appear regularly in both the parish weekly newsletter and monthly magazine to encourage our individual responses and lifestyle habits.

FABRIC: Throughout 2022 a different approach to the care of our buildings has begun with a small group of people forming into a Fabric Sub-Committee to look at all the structural and ongoing maintenance requirements of our churches. Thus, working across the parish enables the sharing of expertise and responsibility. Using the five-yearly Quinquennial Inspections reports as the benchmark the group have become acquainted with our different buildings.

- St John's West Bay is now under the Faculty Jurisdiction Rules (FJR) for any permissions.
- Four named people have been authorised to process online FJR applications for the parish.
- An upgraded lighting project at Holy Trinity, Bradpole is being considered.

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- Permission for the removal of an unsightly and mis-used shrub in St Mary's Bridport churchyard is being sought. Discussion about how the space can be enhanced for community use will be undertaken in due course.

FINANCE: The PCC have indicated a willingness to consider streamlining the parish Missionary Giving and the Finance Sub-Committee have begun to understand how the process has worked historically and identify if a combined approach could be recommended.

- An annual budget has been introduced to manage all income and expenditure. PCC meetings are timed to coincide with the collation of quarterly figures, so our discussions hold more meaning.
- The PCC has responded to the two surveys from the Diocesan Board of Finance asking for our opinion about how future Diocesan Fairer Share should be calculated.
- St Mary's Bridport have completed extensive work compiling the checks and paperwork in preparation for hiring out the building, as a potential income source. A Hiring Handbook was written to ease the process of hiring any of our parish buildings to external parties.

GOVERNANCE: Oversight of the new local church sub-committees has taken place following their introduction during 2021. The format and delegated responsibilities were reviewed by the PCC in June 2022.

- 'Open Reports' (a precis of PCC business) are now published on the website following each PCC meeting to improve communication across the parish, whilst conserving trustee confidentiality.
- At the APCM in May 2022 only one person was elected to the role of churchwarden, giving her the burden to bear herself. This is an onerous pressure and is not sustainable for the long term.

MISSION & PASTORAL: The Sub-Committee identified four areas of pastoral support requiring volunteers and energy, following the re-opening of activities after lockdown. Two groups have been active in 2022:

- A monthly group 'LifeLine' for bereavement support, and
- An after-school club at St Mary's Primary in Bridport; weekly in termtime.
- Tentative conversations have been held as folk explore their vocation in this area of ministry. No formal training has yet been set up.

VISION SUB-COMMITTEE: The Advent initiative which came from the parish consultations incorporated holding combined parish services each Sunday morning, study groups during the week and a shared Advent text, expressions of craft appropriate to the season and an intentional walking group travelling around the town offering prayers for different communities.

- In addition, other ideas which collectively were identified in the consultation are being rolled out through the early months of 2023. These are:
- improved communications, more study groups, monthly parish services and parish events.
- A further consultation is diarised for 30 April 2023.

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Additional aspects of life in the parish:

PUBLIC WORSHIP: Following the changes in the pattern of worship introduced in 2021, there has been an ongoing conversation as the Incumbent and ministry team adapt to the changing resources.

- The Ordinand was ordained to the diaconate in July 2022 and is licensed and working in a neighbouring parish.
- One of the Assistant Curates completed her curacy within the parish and although now working elsewhere in the county, was licensed as an Associate Priest to Bridport, so is still able to minister with us occasionally.

LYME BAY DEANERY SYNOD: The Synod only met twice during the year due to the unavailability of speaker at the November meeting which was cancelled as a result.

- Steve Bartlett from our own PCC was welcomed on to Synod and has become a signatory on the Bank account.
- Our June Synod meeting actually took place in Devon in the parish of Hawkchurch. The Revd Jo Neary from the Beaminster Team and Sarah Keen from the Rural Hope project gave some extremely informative and encouraging reports on their work.
- Tourism and the Churches' response to the needs of Tourists and visitors to our Parishes is still waiting discussion at a future Synod. The amalgamation of the Parishes of Abbotsbury, Portesham and Langton Herring into the Bride Valley Benefice is a matter of ongoing work.

CHURCHES TOGETHER IN BRIDPORT AND DISTRICT: Thankfully this year has seen some greater endeavours with the lifting of the COVID restrictions.

- The Sunrise service on Easter morning was held on East Pier, with many people gathering in Cherries Cafe afterwards for coffee.
- A service was held at the beginning of June to mark the late Queen's Platinum Jubilee. We had one of H.M. Deputy Lord Lieutenants attend who read one of the lesson and Father Keith Mitchell preached an excellent homily. It was followed by a bring-and-share tea.
- We also kept Sea Sunday in July, with a special preacher from the Sailors Society, the Revd Carol Peters-King.
- The Bridport Nativity was held in St. Mary's Bridport this year due to the weather and was hailed by many as a great success with many last-minute substitutions due to illness. The Revd Jane Wilson from Bridport United Church gave the address.
- On Boxing Day, a great gathering on Harbour Green at West Bay for Community Carols around the Christmas Tree brought the year to a meaningful close.
- CTiBD continues to support many other activities throughout the year and is always grateful for the support it receives from parishioners, the people of Bridport and visitors alike.

Philip Ringer - Chairman CTiBD

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Safeguarding

This subject features as an agenda item at each PCC meeting. During 2022, within the Parish of Bridport it has been possible to begin to implement the Action Plan to review, and update the safeguarding policy, requirements and practice.

- We have offered an introductory and refresher training on a regular basis within the parish the take up has been positive. Most of those required to attend did so during the year. The material used in the training is continually updated and includes current research and inquiry recommendations.
- The Safer Recruitment process has been implemented for six new staff and volunteers, and a review of current volunteer roles is already underway.
- Review of DBS checks are up to date and all checks on new volunteers are being completed.
- The final comprehensive Report by the 'Independent Inquiry into Child Sexual Abuse' (IICSA) was published in October 2022. The Report makes a number of powerful recommendations, which will have radical implications and impact on Safeguarding within the Anglican Church and in the local parish. Given the recommendations, we await the likely changes in both the legal framework and government guidance, in the reporting procedure and practice.

Risk management

The managing trustees have considered the major risks to which the church is exposed and have established policies and procedures to manage those risks. The trustees consider that the risks of an accident on the premises or loss of reputation through the abuse of a vulnerable person on the premises, or during a related activity, are the major areas of concern, together with financial fraud.

The church has implemented Health and Safety policies and a Safe to Grow policy to safeguard against these. The policies are regularly reviewed in the light of changing government policy and issues of safeguarding and the recruitment of volunteers to work with children and young people, or vulnerable adults are under continued review.

The newly established Finance Sub-Committee continue to review all financial processes in the team, especially the interface between the local churches and parish and the standardisation of data collection and recording systems. Some recommendations for improvement and simplification have been implemented, and additional safeguards for financial security, including bank mandates, will be introduced where necessary.

Financial Review

The main source of regular income continues to be Gift Aided donations together with the related tax that can be claimed back. Income on unrestricted funds increased between 2021 and 2022, during the time when churches returned to most pre-pandemic activities. However, it has been noted that the number of regular attendees has reduced since 2021, so the giving is being received from less people overall.

Church activities, including various forms of fundraising, have increased during 2022. In total the community events, lettings of premises, and fees for funerals and weddings have raised almost £48,000.

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Two of the churches in the Parish have been fortunate to receive considerable sums in legacies, and these have contributed to the positive figures reported for 2022. The Parish has participated in the Warm Spaces initiative, and has received a small grant to help with increasing heating costs.

The major regular expense continues to be Diocesan Fairer Share, which mainly provides for clergy stipends, housing, pensions, NI and training. The 2022 total of just under £112,000 was almost paid by the end of the year, with the remaining amount of £9,484 being paid off in January 2023. One church still has a legacy debt of £17,713 that they will try to clear in stages during the coming years.

The other main expenses for the churches cover the upkeep of buildings and churchyards, totalling nearly £49,000. In line with the national energy situation, the cost of utilities has more than doubled from £7,344 in 2021 to £18,322 in 2022. The Parish has also paid for the salary of the part-time Administrator, which together with other office and communication costs has totalled over £14,000.

During the year the churches have supported several community ventures and external charities by holding events and donating funds. The Parish, together with the Town Council, has also set up a Discretionary Fund to support refugees from Ukraine who are living in the Bridport area. The process for regular donations to the Food Bank to be moved to the new charity's bank account is still ongoing, but should be completed during 2023. The Bridge Magazine continues to be successful in covering its costs through local advertising and sponsorship.

The Accounts this year show a total surplus of £93,629 (2021: a deficit of £26,975) before investment changes. The surplus on unrestricted funds was £80,993 (2021: £10,019). There was however an overall decrease in the value of our investments by £49,242 due to market conditions and use of some deposits towards major works expenditure.

Reserves Policy

The Reserves are regularly reviewed. The PCC aims to ensure that sufficient reserves are held to meet anticipated expenditure, especially having regard for the age and condition of the church properties.

Within the team as a whole, reserves are at an acceptable level, but there is a wide variation between the local churches. Increased stewardship and active fund-raising will continue to be prioritised in 2023, but the current rate of inflation and cost of living increases will have an impact on voluntary giving and the running costs for church and central PCC operations.

The 2022 budget estimates were exceeded by the actual income received and not met by the expenditure, but for 2023 the expectation is a larger deficit. This may mean drawing further on the reserves in hand. Such a situation would not be sustainable for an extended period, but will be reviewed carefully as the year progresses.

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Investments

Material investments continue to be monitored to ensure performance against objectives. The majority of invested funds are with CCLA Church of England Deposit Fund, CCLA Church of England Investment Fund or with major U.K. based banks. The performance of our financial investments in the year gave rise to an unrealised loss of £49,242 (2021 – gain of £52,363), in line with market conditions.

Related Trusts or charities

Details of related trusts and charities are included in the financial statements. Additionally, St Mary's, Bridport and Holy Trinity, Bradpole both have a 'Friends of' charity which, although they are each a separate legal entity, support the work of the PCC and provide financial assistance to St Mary's and Holy Trinity respectively.

Approved by the PCC on 28 March 2023 and signed on their behalf by:

Signed:


Revd Canon Deborah Smith (PCC Chair)

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Independent Examiner's Report to the Trustees of The Parish of Bridport

I report to the charity trustees on my examination of the accounts of The Parish and Benefice of Bridport (the Charity) for the year ended 31 December 2022.

Responsibilities and basis of report

As the trustees of the Charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the Charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. The accounts do not accord with those records; or
3. The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mr. M. J. Cridland B.A. (Hons) F.C.A.
Scott Vevers Ltd
Chartered Accountants and Registered Auditors
65 East Street
Bridport
Dorset DT6 3LB

Date: 04/04/23

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Statement of Financial Activities for the year ended 31 December 2022

	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	Total 2022
		£	£	£	£
Income and Endowments:					
Voluntary giving	2a	258,284	11,903	-	270,187
Income from church activities	2b	43,562	19,840	-	63,402
Income generated from events	2c	8,696	496	-	9,192
Income from investments	2d	17,781	3,961	-	21,742
Other incoming resources	2e	4,510	3,325	-	7,835
Total income		332,833	39,525	-	372,358
Expenditure on:					
Church ministry and activities	3a	137,497	26,610	-	164,107
Church running expenses	3b	113,541	279	-	113,820
Raising funds	3c	802	-	-	802
Total expenditure		251,840	26,889	-	278,729
Net income / (expenditure)		80,993	12,636	-	93,629
Net gain / (loss) on investments	6b	(28,698)	(19,006)	(1,538)	(49,242)
Net income		52,295	(6,370)	(1,538)	44,387
Transfer between funds	10	34,324	(34,324)	-	-
Net movement in funds		86,619	(40,694)	(1,538)	44,387
Total funds brought forward		765,182	357,105	13,139	1,135,426
Total funds carried forward	10	851,801	316,411	11,601	1,179,813

	Note	Unrestricted Funds	Restricted Funds	Endowment Funds	Total 2021
		£	£	£	£
Income and Endowments:					
Voluntary giving	2a	173,265	39,902	-	213,167
Income from church activities	2b	37,600	201	-	37,801
Income generated from events	2c	3,936	-	-	3,936
Income from investments	2d	18,268	205	-	18,473
Other incoming resources	2e	9,262	406	-	9,668
Total income		242,331	40,714	-	283,045
Expenditure on:					
Church ministry and activities	3a	143,407	74,150	-	217,557
Church running expenses	3b	88,894	3,220	-	92,114
Raising funds	3c	11	338	-	349
Total expenditure		232,312	77,708	-	310,020
Net income / (expenditure)		10,019	(36,994)	-	(26,975)
Net gains on investments	6b	30,515	20,209	1,639	52,363
Net income		40,534	(16,785)	1,639	25,388
Transfer between funds		(57,663)	57,663	-	-
Net movement in funds		(17,129)	40,878	1,639	25,388
Total funds brought forward		782,311	316,227	11,500	1,110,038
Total funds carried forward	10	765,182	357,105	13,139	1,135,426

All of the charity's activities derive from continuing operations during the above two periods.

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Balance Sheet as at 31 December 2022

	Note	2022 £	2021 £
Fixed assets			
Tangible assets	6a	-	-
Investments	6b	669,274	718,516
		<u>669,274</u>	<u>718,516</u>
Current assets			
Debtors and prepayments	7	15,770	14,324
Short term deposits		244,586	255,904
Cash at bank and in hand		289,688	182,501
		<u>550,044</u>	<u>452,729</u>
Creditors: Amounts falling due within one year	8	<u>(39,505)</u>	<u>(35,819)</u>
Net current assets		<u>510,539</u>	<u>416,910</u>
Total assets less current liabilities		1,179,813	1,135,426
Net assets		<u>1,179,813</u>	<u>1,135,426</u>
Funds of the charity:			
Parish Funds	11		
Unrestricted funds		851,801	765,182
Restricted funds		316,411	357,105
Endowment		11,601	13,139
Total Funds		<u>1,179,813</u>	<u>1,135,426</u>

The financial statements on pages 14 to 25 were approved by the trustees and authorised for issue on 28 March 2023 and signed on their behalf by:



 Revd Canon Deborah Smith



 Mrs Janet Shaw

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Notes to the Financial Statements for the year ended 31 December 2022

1 Accounting policies

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Accounting Practice.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are an informal gathering of Church members.

Basis of preparation

Bridport Parochial Church Council meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

All incoming resources are accounted for gross except that there may be minor amounts of income received net of expenditure.

Donations and legacies

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

Tax refunds are recognised when the incoming resource to which they relate is received.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Investment income

Investment income is earned through holding assets for investment purposes such as shares and property. It includes dividends, interest and rent. Where it is not practicable to identify investment management costs incurred within a scheme with reasonable accuracy the investment income is reported net of these costs. It is included when the amount can be measured reliably. Interest income is recognised using the effective interest method and dividend and rent income is recognised as the charity's right to receive payment is established.

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Notes to the Financial Statements for the year ended 31 December 2022

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Grants and donations made are accounted for when paid over, or when awarded, if that created a binding or constructive obligation on the PCC.

The Diocesan Fairer Share is accounted for when due. Any share unpaid at 31st December is provided for as an operational (though not a legal) liability and would be shown as a creditor in the Balance Sheet. There was £27,197 of diocesan share unpaid at 31st December 2022. [2021 £17,713].

Amounts received specifically for mission are dealt with as restricted funds.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees' meetings and reimbursed expenses.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £2,500 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Gifts-in-kind are valued at a reasonable estimate of their open market value on receipt.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Computers and printers	3 years straight line

An impairment review is carried out at each year end and any resultant loss identified included in expenditure for that year.

The PARISH and BENEFICE of BRIDPORT

Notes to the Financial Statements for the year ended 31 December 2022

Consecrated and benefice property

In so far as Consecrated and Benefice property of any kind is excluded from the statutory definition of 'charity' by Section 10 (2)(a) and (c) of the Charities Act 2011 such assets are not capitalised in the financial statements.

Movable church furnishings

These are not capitalised. They are included in the Church's inventory. Insufficient cost information is available.

All expenditure incurred during the year on Consecrated or Benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Investments

Investment properties are externally revalued every 5 years. All interim revaluations are carried out by the Trustees at the reporting date.

Investments are recognised initially at fair value which is normally the transaction price excluding transaction costs. Subsequently, they are measured at fair value with changes recognised in 'net gains / (losses) on investments' in the SOFA if the shares are publicly traded or their fair value can otherwise be measured reliably. Other investments are measured at cost less impairment.

Current asset investments are short term highly liquid investments and are held at fair value. These include cash on deposit and cash equivalents with a maturity of less than one year.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Fund structure

Unrestricted funds

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

These represent the remaining income funds of the PCC and its churches that are available for spending on the general purposes of the PCC and its churches.

Restricted funds

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Restricted funds are detailed in the notes to the accounts.

Endowment Funds

These are restricted funds that must be retained as trust capital either permanently or subject to a discretionary power to spend capital as income and where use of any income or other benefit derived from the capital may be restricted or unrestricted. Full details of these restrictions are shown in the notes to the accounts.

The PARISH and BENEFICE of BRIDPORT

Notes to the Financial Statements for the year ended 31 December 2022

2 Income and endowments	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2022 £	Total 2021 £
2a Voluntary giving:					
Regular or planned giving	96,321	685	-	97,006	107,899
Collections	8,949	-	-	8,949	4,716
All other giving or donations	18,032	5,098	-	23,130	34,893
Legacies received	100,640	-	-	100,640	2,000
Grants	7,461	3,082	-	10,543	9,087
Gift aid recovered	26,881	-	-	26,881	18,891
	<u>258,284</u>	<u>8,865</u>	<u>-</u>	<u>267,149</u>	<u>177,486</u>
Held for Cupboard Love	-	3,038	-	3,038	35,681
	<u>258,284</u>	<u>11,903</u>	<u>-</u>	<u>270,187</u>	<u>213,167</u>
2b Income from church activities:					
Hall or church lettings	14,136	-	-	14,136	6,737
Fund-raising books, magazines and publications	-	-	-	-	85
The Bridge Community Magazine	5,300	19,474	-	24,774	17,149
	<u>19,436</u>	<u>19,474</u>	<u>-</u>	<u>38,910</u>	<u>23,971</u>
Fees for wedding and funerals	24,126	366	-	24,492	13,830
	<u>43,562</u>	<u>19,840</u>	<u>-</u>	<u>63,402</u>	<u>37,801</u>
2c Income generated from events:					
Fundraising events or activities	8,696	496	-	9,192	3,936
	<u>8,696</u>	<u>496</u>	<u>-</u>	<u>9,192</u>	<u>3,936</u>
2d Income from investments:					
Dividends	8,684	2,882	-	11,566	11,227
Bank and other interest	1,887	1,079	-	2,966	36
Rent from property/investments	7,210	-	-	7,210	7,210
	<u>17,781</u>	<u>3,961</u>	<u>-</u>	<u>21,742</u>	<u>18,473</u>
2e Other incoming resources:					
VAT refunds	881	-	-	881	742
Friends organisations	-	-	-	-	3,549
Other	3,629	-	-	3,629	1,121
	<u>4,510</u>	<u>-</u>	<u>-</u>	<u>4,510</u>	<u>5,412</u>
Parochial fees account	-	-	-	-	4,256
External charities	-	3,325	-	3,325	-
	<u>4,510</u>	<u>3,325</u>	<u>-</u>	<u>7,835</u>	<u>9,668</u>
Total Income	<u>332,833</u>	<u>39,525</u>	<u>-</u>	<u>372,358</u>	<u>283,045</u>

The PARISH and BENEFICE of BRIDPORT

Notes to the Financial Statements for the year ended 31 December 2022

3 Expenditure	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2022 £	Total 2021 £
3a Church Ministry and Activities:					
<u>Missionary and charitable giving:</u>					
International missions/relief agencies	450	361	-	811	-
Local or national missions/relief	900	990	-	1,890	2,766
Specific charity donations	-	4,370	-	4,370	574
	1,350	5,721	-	7,071	3,340
Cupboard Love transfers	-	-	-	-	70,531
	1,350	5,721	-	7,071	73,871
<u>Outreach and Community:</u>					
Community Mission and Evangelism	2,733	3,581	-	6,314	1,444
Cost of The Bridge Community Magazine	-	13,850	-	13,850	11,684
	2,733	17,431	-	20,164	13,128
<u>Salaries, remuneration and HR:</u>					
Administrator/other HR costs	8,400	2,775	-	11,175	11,331
Payment to vergers, choirs, bellringers	3,124	-	-	3,124	4,412
Payment to organists	9,951	683	-	10,634	8,210
	21,475	3,458	-	24,933	23,953
Diocesan Fairer Share	111,939	-	-	111,939	106,605
	133,414	3,458	-	136,872	130,558
Total Church Ministry and Activities	137,497	26,610	-	164,107	217,557
3b Church Running Expenses:					
<u>Services and Fabric:</u>					
Supplies for services	1,475	28	-	1,503	1,973
Health & safety, cleaning supplies	2,227	-	-	2,227	-
Hall/rental property costs	2,127	-	-	2,127	4,868
Churchyard	8,636	-	-	8,636	7,556
General repairs and maintenance	20,069	46	-	20,115	23,549
	34,534	74	-	34,608	37,946
<u>Major works and repairs:</u>					
Major repairs	17,206	-	-	17,206	30,274
	17,206	-	-	17,206	30,274
<u>Church expenses (external):</u>					
Music related	2,268	-	-	2,268	-
Accounting fees	2,634	-	-	2,634	3,192
Bank charges	168	205	-	373	205
Insurance	16,875	-	-	16,875	16,149
Utilities	18,322	-	-	18,322	7,344
	40,267	205	-	40,472	26,890

The PARISH and BENEFICE of BRIDPORT

Notes to the Financial Statements for the year ended 31 December 2022

3 Expenditure	Unrestricted Funds £	Restricted Funds £	Endowment Funds £	Total 2022 £	Total 2021 £
3b Church Running Expenses (continued):					
<u>Clergy, staff and parish Expenses:</u>					
Office administration, stationery etc	2,120	-	-	2,120	2,251
Photocopier and office equipment	1,318	-	-	1,318	-
Communications	3,812	-	-	3,812	1,322
Books, magazines and publications	271	-	-	271	-
Other clergy resources	(598)	-	-	(598)	(615)
Travel and parking	1,609	-	-	1,609	729
Training and development	3,837	-	-	3,837	-
Sundries, including gifts	537	-	-	537	(6,683)
Garden	996	-	-	996	-
Hospitality	339	-	-	339	-
Any other expenditure	3,755	-	-	3,755	-
	17,996	-	-	17,996	(2,996)
Parochial fees account	3,538	-	-	3,538	-
	21,534	-	-	21,534	(2,996)
Total Church Running Expenses	113,541	279	-	113,820	92,114
3c Raising Funds:					
Stewardship costs	-	-	-	-	11
Cost of fund-raising events	802	-	-	802	338
Total Raising Funds	802	-	-	802	349
4 Analysis of Expenditure including Allocation of Support Costs					
	Direct Costs £	Support Costs £	Total 2022 £	Total 2021 £	
Church running and maintenance	55,266	46	55,312	53,529	
			2022 £	2021 £	
Accountancy Fee			960	933	
Independent Examination			1,410	2,277	
4a Charitable Payments			2022 £	2021 £	
Charitable items to families and individuals			3,633	3,873	

The PARISH and BENEFICE of BRIDPORT

Notes to the Financial Statements for the year ended 31 December 2022

5 Staff Costs	2022	2021
	£	£
Wages and salaries	8,400	15,400
Employers National Insurance contributions	-	-
	<u>8,400</u>	<u>15,400</u>
Average number of employees -full-time equivalents	0.5	1

There were no employee benefits to key management personnel in the current or previous year.

Trustees remuneration and expenses

No remuneration was paid out of the funds of the charity in the year to any trustee for their services as a trustee.

Trustees expenses are detailed in Note 5a.

5a Related Parties

	2022	2021
	£	£
Payments to PCC members or their related persons for fees and services were:-		
Team - Revd P Stone (re family member organist)	-	189

4 clergy were paid in aggregate £1,609 in respect of travel during the year. (2021: 4 clergy £729).

1 trustee was paid in aggregate £9 in respect of printing and stationery (2021: 1 trustees £187).

Clergy and other PCC Members have been reimbursed for expenses properly incurred in the performance of their duties. Reimbursement towards the cost of educational material, clerical apparel and travel has been made to persons in training for further Church Office who may be PCC members.

Other than the foregoing no travel and subsistence has been paid.

Donations in the normal course of giving have been received from related parties (PCC members).

6 Fixed Assets

6a Tangible Fixed Assets	Copier	Total
	£	£
Cost		
At 1st January 2022	3,420	3,420
Additions	-	-
At 31st December 2022	<u>3,240</u>	<u>3,240</u>
Depreciation		
At 1st January 2022	3,420	3,420
Charge for the year	-	-
At 31st December 2022	<u>3,420</u>	<u>3,420</u>
Net Book Value		
At 31st December 2022	<u>-</u>	<u>-</u>
At 31st December 2021	<u>-</u>	<u>-</u>

The use of Walditch Church Hall was donated to the village on a 35 year lease in 1997 at an annual peppercorn rent. No value has been included.

The PARISH and BENEFICE of BRIDPORT

Notes to the Financial Statements for the year ended 31 December 2022

6b Investments

	2022 £	2021 £
Market value at 1st January 2022	718,516	666,153
Revaluation gains/(losses)	(49,242)	52,363
Market value at 31st December 2022	<u>669,274</u>	<u>718,516</u>

The investments are:

	Qty	Year of Purchase	2022 Original Cost £	2021 Original Cost £	2022 Valuation £	2021 Valuation £
<u>St Swithun's, Allington</u>						
Legacy Investment:CBF Investment Shares	1822	Various	N/a	N/a	37,644	42,666
	1722	1997	15,000	15,000	35,578	40,325
	1806	2015	20,000	20,000	37,313	42,292
	5062	2017	80,618	80,618	104,584	118,538
	<u>10412</u>				<u>215,119</u>	<u>243,821</u>
 Fabric Fund - CBF Property Income Shares	 14250	 2018	 20,042	 20,042	 18,599	 21,071
 Nadia Muton Fund:CBF Investment Shares	 3356	 Various	 N/a	 N/a	 69,346	 78,599
	426	1997	3,896	3,896	8,802	9,977
	370	1998	3,896	3,896	7,645	8,665
	325	2000	3,896	3,896	6,716	7,612
	329	2001	3,847	3,847	6,798	7,705
	383	2002	3,840	3,840	7,914	8,970
	423	2004	3,846	3,846	8,741	9,907
	385	2006	3,846	3,846	7,956	9,017
At 31st December 2022	<u>5997</u>				<u>123,918</u>	<u>140,452</u>
Total CBF Investment Shares	N/a		N/a	N/a	<u>357,636</u>	<u>405,344</u>
		Bequest				
Cox Charity: COIF Income Shares	N/a	1870	100	100	4,762	5,388
Total					<u>362,398</u>	<u>410,732</u>
 <u>Holy Trinity Bradpole</u>						
Lloyds Bank Shares	81	1998	Nil	Nil	37	33
[Ex. HBOS Shares - bequeathed 9 Sep, '98]						
Total					<u>37</u>	<u>33</u>
 <u>St Mary's Bridport</u>						
Cox's Trust, CBF Investment Shares	331	N/a	300	300	6,839	7,751
Total					<u>6,839</u>	<u>7,751</u>
 <u>St Mary's, Walditch</u>						
School House		N/a	N/a	N/a	300,000	300,000
Total					<u>300,000</u>	<u>300,000</u>
					<u>669,274</u>	<u>718,516</u>

The PARISH and BENEFICE of BRIDPORT

Notes to the Financial Statements for the year ended 31 December 2022

7 Debtors and Prepayments		2022	2021
		£	£
Gift Aid recoverable		14,472	12,601
Prepayments		485	459
Other debtors		813	1,264
		<u>15,770</u>	<u>14,324</u>
8 Liabilities		2022	2021
		£	£
Amounts falling due within one year:			
Accruals		-	5,900
Creditors for goods and services		2,514	3,560
Other creditors		36,991	26,359
		<u>39,505</u>	<u>35,819</u>
9 Funds:		2022	2021
		£	£
<u>Restricted Funds:</u>			
<i>St Swithun's, Allington</i>	Nadia Muton Fund - restriction St Swithun's	123,918	140,452
	Repairs fund	18,599	21,071
	Cox's Charity fund	810	262
	Various minor funds	4,190	14,250
		<u>147,517</u>	<u>176,035</u>
<i>Holy Trinity, Bothenhampton</i>	Church Building Fabric Fund	71,618	97,105
		<u>71,618</u>	<u>97,105</u>
<i>Holy Trinity, Bradpole</i>	Various minor funds	37,035	37,035
		<u>37,035</u>	<u>37,035</u>
<i>St Mary's, Bridport</i>	Stonework	5,655	5,582
	Fabric	2,799	2,809
	Altar Linen	3,113	2,870
	Hampers	2,896	4,233
	General	7,257	6,311
	Compassion UK	-	(729)
	Discretionary R/CW	396	396
	Flowers	21	49
	Cupboard Love	23,766	17,523
		<u>45,903</u>	<u>39,044</u>
<i>St Mary's, Walditch</i>	None	-	-
<i>St John's, West Bay</i>	None	-	-
<i>PCC, Fees Account and The Bridge</i>			
	Warm Spaces	3,082	-
	Ukraine support	390	-
	The Bridge bank account	10,866	7,886
		<u>14,338</u>	<u>7,886</u>
Total Restricted Funds		<u><u>316,411</u></u>	<u><u>357,105</u></u>

BRIDPORT PAROCHIAL CHURCH COUNCIL

Notes to the Financial Statements for the year ended 31 December 2022

Endowment Funds:		2022	2021
		£	£
<u>St Swithun's, Allington</u>	Cox's Charity 262 COIF Income Shares ex £100 bequest in 1870	4,762	5,388
The use of this Trust is restricted to the poor of Parish of Allington - charity's objectives. The support is usually of monetary assistance at the discretion of the charity.			
<u>St Mary's, Bridport</u>	Altar: Cox Legacy - 331 CBF Investment Shares	6,839	7,751
		<u>11,601</u>	<u>13,139</u>

Related Charities

These charities are both separate legal entities which support the work of the PCC in accordance with their charity's objectives. The support is usually of monetary assistance at the discretion of the charity.

Friends of St Mary's, Bridport

The charity has funds available of £12,012 as at 31 December 2022 (£11,952 at 31 December 2021).

Friends of Holy Trinity Church, Bradpole

The charity has funds available of £159,831 as at 31 December 2022 (£158,059 at 3 February 2022).

Other Trusts

Additionally there are the following Trusts (etc) which may be under the control of the Diocese, churchwardens or incumbents rather than the PCC and have been excluded from these accounts.

	2022	2021
<u>St Swithun's, Allington</u> McCarthy Trust	7,004	6,945

10 Summary of Fund Movements

	Unrestricted	Restricted	Endowment	Total
	£	£	£	£
Balance at 1 January 2022	765,182	357,105	13,139	1,135,426
Income and endowments	332,833	39,525	-	372,358
Expenditure	(251,840)	(26,889)	-	(278,729)
Investment gains/(losses)	(28,698)	(19,006)	(1,538)	(49,242)
Transfer between funds	34,324	(34,324)	-	-
Balance at 31 December 2022	<u>851,801</u>	<u>316,411</u>	<u>11,601</u>	<u>1,179,813</u>

The PARISH and BENEFICE of BRIDPORT

Notes to the Financial Statements for the year ended 31 December 2022

11 Summary of Assets by Fund	Unrestricted £	Restricted £	Endowment £	Total £
11a By Type				
Investment fixed assets	515,156	142,517	11,601	669,274
Current assets	375,507	174,537	-	550,044
Liabilities falling due within one year	(38,862)	(643)	-	(39,505)
	<u>851,801</u>	<u>316,411</u>	<u>11,601</u>	<u>1,179,813</u>
11b By Fundholder				
<u>Holy Trinity, Bothenhampton</u>				
Current assets	23,102	71,746	-	94,848
Liabilities falling due within one year	-	(128)	-	(128)
	<u>23,102</u>	<u>71,618</u>	<u>-</u>	<u>94,720</u>
<u>Holy Trinity, Bradpole</u>				
Investment fixed assets	37	-	-	37
Current assets	136,956	37,035	-	173,991
Liabilities falling due within one year	-	-	-	-
	<u>136,993</u>	<u>37,035</u>	<u>-</u>	<u>174,028</u>
<u>St John's, West Bay</u>				
Current assets	62,146	-	-	62,146
	<u>62,146</u>	<u>-</u>	<u>-</u>	<u>62,146</u>
<u>St Mary's, Bridport</u>				
Investment fixed assets	-	-	6,839	6,839
Current assets	46,730	22,137	-	68,867
Held for Cupboard Love	-	23,766	-	23,766
Liabilities falling due within one year	(31,741)	-	-	(31,741)
	<u>14,989</u>	<u>45,903</u>	<u>6,839</u>	<u>67,731</u>
<u>St Mary's Walditch</u>				
Investment fixed assets	300,000	-	-	300,000
Current assets	28,904	135	-	29,039
Liabilities falling due within one year	(982)	(135)	-	(1,117)
	<u>327,922</u>	<u>-</u>	<u>-</u>	<u>327,922</u>
<u>St Swithun's, Allington</u>				
Investment fixed assets	215,119	142,517	4,762	362,398
Current assets	44,629	5,380	-	50,009
Liabilities falling due within one year	-	(380)	-	(380)
	<u>259,748</u>	<u>147,517</u>	<u>4,762</u>	<u>412,027</u>
<u>PCC, Fees Account and The Bridge</u>				
Current assets	33,040	14,338	-	47,378
Liabilities falling due within one year	(6,139)	-	-	(6,139)
	<u>26,901</u>	<u>14,338</u>	<u>-</u>	<u>41,239</u>
Total Funds	<u>851,801</u>	<u>316,411</u>	<u>11,601</u>	<u>1,179,813</u>

The PARISH and BENEFICE of BRIDPORT

Notes to the Financial Statements for the year ended 31 December 2022

12 Potential costs

Quinquennial inspection dates are given for guidance

The following estimates are foreseeable

Potential cost of minor works and repairs:

	Date of last quinquennial inspection	Urgent (in next 6 months) £	Within 1 Year £	Within 2 Years £	Within 5 Years £
Holy Trinity, Bothenhampton	March 2019	500	2,000	-	-
Holy Trinity, Bradpole	November 2022	-	1,500	1,000	-
St John's, West Bay	December 2021	-	1,000	-	-
St Mary's, Bridport	October 2020	-	3,000	5,000	5,000
St Mary's, Walditch	November 2022	-	900	-	-
St Swithun's, Allington	July 2021	-	3,750	7,500	20,000

Potential cost of major projects and works:

		Urgent (in next 6 months) £	Within 1 Year £	Within 2 Years £	Within 5 Years £
Holy Trinity, Bothenhampton	March 2019	-	-	-	1,000
Holy Trinity, Bradpole	November 2022	-	40,000	10,000	-
St John's, West Bay	December 2021	-	5,000	-	-
St Mary's, Bridport	October 2020	-	2,000	23,000	45,000
St Mary's, Walditch	November 2022	-	-	2,000	-
St Swithun's, Allington	July 2021	-	50,000	100,000	1,500,000