

Holy Trinity Church Bradpole

Minutes of the meeting held on 15th November 2018

Present

Rev. Deb Smith (Chairman)	Rev. Janis Moore	Coral Hatton
John Adams	Sheena Ascott	Hilda Gulch
Wendy Carnell	Peter Carnell	Judith Baldwin
Wendy Smart	Lyn Roe	Phil Doughty
Roy King	Celia Evans	Dave Kelley
Rosi Wilton	Virginia Bowley	

Prayers: Coral Hatton opened the meeting with prayer

Apologies:

David Coe and Jill Henderson

Sound project:

Mike Thomas gave a presentation on the work he has done so far on the installment of a new sound system.

The previous sound system was installed in 2005 and is now out of date.

Mike, Coral and Dave went to St Mary's Church, Beaminster and had a look at their sound system.

Mike and Roy then met with a representative from API who had installed the system in St Mary's Church Beaminster which he thought would work well for Holy Trinity Bradpole.

Mike has spoken to Wendy, Dave, Janis and Coral about what the present difficulties are including the following:-

- The radio mics are old (2005) and need replacing. Also the transmission range of the mics is limited causing them to cut in and out when the clergy are at the altar
- The loop system does not work properly and needs corrective action
- The CD and tape recorder are broken and need replacing with a new system
- The main amplifier has a persistent hum
- The main speakers were bought in the 1970 or 80s and need replacing. Other speakers also need replacing or require attention

Mike then made the following recommendations:-

- Replace the current sound system, including 4 UHF radio mics (not requiring an annual wireless licence payment). Incorporate mixer unit including CD player, usb, bluetooth and local wifi connection. Control to be from a tablet (Ipad). The main amplifier to either be fixed or replaced.

- The container for the main elements of the system to be further investigated. This could be the existing or a stronger metal rack system with locking door.
- Replace the current speaker system and add an additional speaker in the north aisle. Also remove the speaker at the rear of the church and place it next to the organ. The kitchen / creche speaker also needs to be upgraded.
- Install a sub-woofer to give a good bass sound
- Install a hanging mic to record the congregation
- Install a Cat5 socket adjacent to the music group area
- Purchase a stage box, with appropriate adaptors, for music group to plug into e.g. keyboard (if purchased), guitars and hard wired mics.
- Purchase 4 hard wired mics with stands to plug into the stage box
- Purchase 2 foldbacks for the musicians to hear themselves

The estimated total for the above project, which in Mike's opinion should all be installed at once, to avoid commissioning issues, will be in the region of £15,000. This is based on an outline estimate supplied by API.

Other recommendations

Mike then went on to suggest the following:-

- The modification of the current media system to use hdmi input rather than vga for the screens.
- The possibility of adding a further monitor to the north aisle
- That the eagle lectern is not used for practical and safety reasons, but that a new lectern is purchased that has a goose neck (for one of the radio mics) and light fitted for ease of use
- That the dais is extended in order to have the foldbacks at the same height as the musicians and away from those using the aisle.
- The CCTV system needs attention.

Cost for the above has not as yet been sought.

It was decided that a sub-group would be formed and that Wendy, Coral, Mike and John would meet to discuss how the project could be moved forward. Mike will then return to the DCC in January with an update.

Mike then left the meeting and we gave him thanks for his hard work and diligence.

There was some discussion about how the new system would equip the Church for future use, and how the Church layout might be altered.

It was unanimously agreed for Mike to oversee the sound project until it's completion in collaboration with the sub-group members. Virginia had previously asked Mike for his agreement which he had given. Proposed by Dave Kelley and seconded by Judith Baldwin.

Actions:

Mike to provide the DCC with a costs proposal at the meeting on 16th January 2019 if possible

Sub group to meet and progress the project

Acceptance of the Minutes of the previous meeting held on 13th September 2018

The Minutes were approved and signed by the Rev. Deb Smith.

Action:

Virginia to post the signed minutes in the vestibules of the Church.

Matters arising from the previous Minutes not covered elsewhere on the Agenda

- a) Celebration service for the spire appeal – this will take place on the 25th November 2018 at 3pm. The Rev. Deb Smith will be preaching. Janis will open with a welcome, and grateful thanks to the people of Bradpole who contributed toward the cost of the repair of the spire, in recognition that the building is of significance to those who live in the village. All donors have been invited to the service as well as Dorset Historic Trust. Invitations have also been sent to the construction company, the architect, Douglas Baldwin who worked hard to obtain the faculty and Dave Kelly who will be speaking about the project. The event has been advertised for all to attend. Janis has ordered a cake for the event and she will also contact Bridport News to request that a short note of grateful thanks is published to all those who contributed toward the cost of replacing the spire, and invite all to the service.

Action:

Janis to advertise the service in the Bridport News

- b) Handrail update – following the query posed at the last meeting, Dave gave an explanation as to why the lower handrail does not connect with the handrail leading to the south door of the Church. It was originally never intended to connect, and in fact was going to be shorter than it is. As there was a clear need stated at the meeting for both handrails to connect, Dave will speak to Jodie Leaf about a possible solution, and provide feedback for the next meeting

Actions:

Dave to speak to Jodie Leaf and provide a solution at the next meeting if possible

- c) Fridge – we now have a fridge in the Church kitchen. This can be used to store milk and other beverages and food as required. This is to be communicated in the weekly sheet.

Action:

Virginia to request that the use of this facility is publicised in the weekly sheet

- d) Virginia read a letter from Jill Coe on behalf of the Trustees thanking those who had donated £250.00 to the Peru Children's Trust
- e) Virginia read a letter from MAFF who thanked HTB for the gift of £209.99
- f) Virginia read a letter from Dorset Historic Churches Trust regarding the return of 50% of receipts from the Ride and Stride 2018 amounting to £372.50

1. Reports

- a) Churchwardens – Peter informed the meeting that an unsightly 3cm black cable has been installed to feed the distribution board in the Tower. Peter requested that this cable is painted white which John agreed to.
- b) Finance – Roy circulated his report at the meeting and informed us that the regular giving has decreased whilst the costs have increased. The Rev. Deb Smith will speak to the Rev. Pete Stone about running a stewardship campaign, and the regularity of this happening. The campaign would not only be aimed at financial giving, but also at what skills we may be able to offer, and our time. Owing to a legacy, the cost of the spire was greatly reduced, and as a result there is a surplus of £32,015. Full details from the Treasurer are available in his report. The suggestion of gift days was explained by the Rev Deb, who explained that this could be part of a stewardship campaign. It was suggested that it is possible some people might have decided to give financially towards the cost of repairing the spire instead of for the general upkeep of the building. It was agreed this is a delicate matter that needs careful consideration in its approach.

Action:

The Rev. Deb Smith will speak to the Rev. Pete Stone about the stewardship campaign

- c) Friends of HTB – no questions raised
- d) Spire projects – there is a further payment due in February after completion of the spire project. Discussion was had about a gift for the workmen, and confirmation was given that they had been adequately rewarded.
- e) Tower Captain's report – Virginia apologised for not putting this item on the agenda. There will be bell ringing from 2.30 on the 25th November prior to the commencement of the celebration service
- f) Rectors report – no questions asked

2. Any other special items

- a) Bible study speaker in 2019 – Rosi mentioned that we have had some outside speakers in the Sunday morning services, which have been very well received. To this end she suggested more organisations are contacted to engage occasional speakers.

Action:

Rosi to speak to the Bible society to try and secure a speaker for 2019 and give feedback on this at the next meeting

- b) Rosi raised the matter of a newspaper article that she had read about raising money to go towards the cost of renovations to St Andrews in Charmouth. It was decided that we would

supply St Andrews with a list of possible donors that they could approach, and we would also give them £100.00 as a token gift. Proposed by Phil and seconded by Peter.

Action:

Roy will send St Andrews a cheque for the sum of £100.00, and Douglas will be asked to send a list of possible donors they may be able to approach

- c) Outward giving to MAF – a decision on outward giving will be taken in the New Year

3. Any other business

- Roy informed the meeting that at the Friends meeting it came to light that Lesley Dove was very distressed to discover that her name and email address had been published in the local newspaper with regard to the soup and pud lunch she had arranged. A discussion took place about how this information might have been procured, and it was suggested the newspaper may have taken the information from the Bridge magazine as Lesley is an LPA. Regardless of how the newspaper obtained the information, it caused Lesley distress, and it was agreed that the directory available at the back of the Church with details of key contacts would be given to those who ask for it, and will no longer be freely available for anyone to pick up.

- John Adams has requested that we honour and respect the time and commitment that Marian Scott gave to HTB in her role as DCC secretary for 25 years. John Adams proposed that we buy Marian a significant gift and present it to her in a Sunday morning service. Seconded by Rosi Wilton

Action:

John and Lynn to choose a gift for Marian

Discussion at the next meeting as to when this will be presented to Marian

- Peter Carnell mentioned that some Church post went to Ivan Andrews, but he no longer wants this to happen. This was discussed and it was decided that the post would go to the Church secretary, Virginia, who will decide what to do with it. Peter will speak to the Post Office and get them to re-direct the post to Virginia's house.

Action:

Peter to give the Post Office Virginia's home address details

- John has put a noticeboard in the car park area. The Rev. Deb and the Rev. Pete will discuss the proposed guidance on what is allowed to be placed at a graveside. When the guidance has been agreed it will be given to the funeral directors and publicised in the Bridge magazine.

Action:

The Rev. Deb Smith will speak to the Rev. Pete Stone about the above and report back at the next meeting if possible

- Virginia spoke about Bishop Nathan Amooti visiting HTB. Originally she thought this would be during a Sunday morning service, but it appears that the Bishop would be able to visit Bridport on the evening of 15th or 16th May which is mid-week. Following a

discussion, it was agreed that more people might attend if the event was run under the auspices of Churches Together. Virginia explained that the Bishop would need to be invited by the Chairman of Churches together

Action:

Virginia to contact the Rev. Phillip Ringer, chairman of Churches Together, with details of Bishop Amooti. The Rev. Deb Smith and the Rev. Phillip Ringer to liaise and decide on the best venue for the meeting and to report back to Virginia with the details

- Phil suggested that we have water available at the back of the Church and comfortable chairs, which was agreed.

Action:

Phil to speak to the refreshments coordinator, to request that water and glasses are placed at the back of the Church. Churchwardens to ensure there are comfortable seats available at the rear of the Church

4. Date of next meeting: 8th May 2019